

BHARATIYA VIDYA BHAVAN'S VIDYASHRAM, K.M. MUNSHI MARG, JAIPUR

SYLLABUS - (2019-2020)

Class: XII D (Commerce)

English Core

Books-Flamingo: English Reader (NCERT)

Vistas: Supplementary Reader(NCERT)

Month	Name of the topic	Learning Outcome
March	<p>Flamingo: 1. The Last Lesson , 2. My Mother at Sixty-six Vistas: 1. The Tiger King Note making, Notice writing, Letter to the Editor, Invitation</p>	<ul style="list-style-type: none"> Analyzing in detail how a key individual, event or idea is introduced in the text. Understand Poetry as a literary form and analyze the various elements of poetry. Application of appropriate reading strategies for interpreting texts & Vocabulary building. Announcements of events/celebrations/instructions through formal notices, invitations and letters written in appropriate format and style.
April:	<p>Flamingo: 1. Lost Spring Vistas : 1.The Enemy Report writing , Advertisement</p>	<ul style="list-style-type: none"> Integrating information as well as words to develop a coherent understanding of the topic. Analyzing and extrapolating the idea e.g. empathy, war ideology, humanity etc. Objective evaluation or analysis of an event; announcement of products, services, events etc.
May:	<p>Flamingo: 1. An Elementary School Classroom in a Slum Poster, Speech</p>	<ul style="list-style-type: none"> Appreciating, Reasoning and Justifying; Extracting relevant information ; drawing comparisons with the help of contrasting images. Relating words with actual, meaningful situations to construct grammatically correct sentences. Creating awareness through 'Posters'.
July:	<p>Flamingo: 1. Deep Water , 2. The Rattrap Invitation, Advertisement, Article, Speech</p>	<ul style="list-style-type: none"> Identifying the main ideas in the text and making inferences based on information. Expressing opinions/ideas in an organized manner using appropriate language and format. Ability to write coherently and respond imaginatively to questions.

August:	<p>Flamingo: 1. Indigo 2. Keeping Quiet 3. A Thing of Beauty</p> <p>Vistas: 1. Should Wizard hit Mommy 2. On the face of It 3. The Third Level</p> <p>Letter of Complaint, Letter of Enquiry, Letter for Placing Orders, Job Application, Debate</p>	<ul style="list-style-type: none"> • Learning to document the main events, ideas and using verbs to develop a bigger picture. • Silent Reading and reading between the lines. • Identifying the moral issues raised.
September:	<p>Flamingo: Poets and Pancakes</p> <p>Revision</p>	<ul style="list-style-type: none"> • Perceive the overall meaning and organization of the text ; develop the skills of reasoning.
October:	<p>Flamingo: 1. Going Places 2. The Interview 3. Aunt Jennifer's Tigers 4. Road Side Stand</p> <p>Vistas: 1. Evans Tries an O-level , 2. Memories of Childhood</p>	<ul style="list-style-type: none"> • Ascertaining the kind of issues raised through someone's life and struggle. • Identifying women as marginalized community, the discrimination they face and their struggle against it. • Figuring out the complexities of human relationships; impact on impressionable minds.
November:	<p>Vistas: Journey to the end of the Earth</p> <p>Revision</p>	<ul style="list-style-type: none"> • Engaging in independent reflection and enquiry.

Syllabus for P1	:	1. The Last Lesson , 2. Lost Spring 3. My Mother at Sixty-six 4. The Enemy 5. The Tiger King Note making, Notice writing, Report writing, Letter to the Editor
Syllabus for P2	:	1. Deep Water , 2. An Elementary School Classroom in a Slum 3. The Rattrap Invitation, Advertisement, Poster, Article, Speech , Note Making
Syllabus for P3	:	1. Indigo , 2. Keeping Quiet , 3. A Thing of Beauty 5. Should Wizard hit Mommy , 6. On the face of It , 7. The Third Level 8. Poets and Pancakes Letter of Complaint, Letter of Enquiry, Letter for Placing Orders, Job Application, Debate + Syllabus of P1 and P2
Syllabus for I Pre-board	:	1. Going Places , 2. Aunt Jennifer's Tiger , 3. Evans Tries an O-level 4. Memories of Childhood , 5. The Interview 6. Journey to the End of the Earth, 7. Road Side Stand + Syllabus of P1, P2 and P3
Syllabus for II Pre-board	:	Entire Syllabus

BUSINESS STUDIES

Month	Name of the Topic	Activity	Learning Outcome
March	Ch-1. Nature and Significance of Management	<ul style="list-style-type: none"> Group Discussion 	<ul style="list-style-type: none"> Understanding the relevance of Management and its characteristics.
	Ch-2. Principles of Management		<ul style="list-style-type: none"> Gaining an exposure to Scientific and General principles of management.
April	Ch-3 Business Environment	<ul style="list-style-type: none"> Brain Storming on cases Project Work 	<ul style="list-style-type: none"> An idea About the dimensions of business environment(PESTAL)
	Ch-4. Planning		<ul style="list-style-type: none"> The art of forecasting the future through Planning as a process and its features and limitations.
May	Ch-2. Principles of Management (Revision)		<ul style="list-style-type: none"> Understanding the Application and limitations of various principles of management.
July	Ch-5. Organising		<ul style="list-style-type: none"> To Learn the concept & Importance of Organising, Types of organisations, Delegation VsDecentralisation.
	Ch-6. Staffing		<ul style="list-style-type: none"> To learn the need and Importance of Staffing. To know the meaning of Recruitment, steps of Selection Process, Training vs.Development.
	Ch-7. Directing		<ul style="list-style-type: none"> Understanding the Directing Process. The meaning & importance of elements of Directing.

August	Ch-8. Controlling		<ul style="list-style-type: none"> • Meaning of Controlling & the steps of Controlling process. The Relationship b/w Planning & Controlling.
	Ch-9. Financial Management		<ul style="list-style-type: none"> • The Concept of Financial Management. Factors affecting Fixed capital Requirement & Working capital Requirement.
September	Ch-9. Financial Management Revision of Past years Board Papers	<ul style="list-style-type: none"> • Group Discussion 	<ul style="list-style-type: none"> • A Review of the entire chapter
	Ch-12. Consumer Protection (Non Evaluative)		<ul style="list-style-type: none"> • The Rights, Responsibilities & Reliefs available to a Consumer as per COPRA
October	Ch-11. Marketing Management	<ul style="list-style-type: none"> • Project Work 	<ul style="list-style-type: none"> • The functions of Marketing and the 4Ps of Marketing with the meaning & Importance of each concept .
November	Ch-10. Financial Market Revision of the complete syllabus	<ul style="list-style-type: none"> • Project Work 	<ul style="list-style-type: none"> • An Elaborative study of Primary & Secondary Market; Capital & Money Market & Its instruments and all related concepts thereto.

Syllabus for P1 : Chapters 1 , 2 , 3
 Syllabus for P2 : Chapters 1 , 2 , 3 , 4 , 5
 Syllabus for Half yearly : Chapters 1 to 9
 Pre-Board – I : Complete Syllabus
 Pre-Board – II : Complete Syllabus

Economics

Section A: Introductory Macro Economics

Section B: Indian Economic Development

Month	Name of the Topic	Activity	Learning Outcome
March	Section A – Introductory Macro Economic Theory Unit-1. National Income National Income and aggregates		Circular flow of income, basic concepts of macro economics,
April	Unit-1. National Income Methods of Calculating National Income Unit-2 Money & Banking Money-meaning and supply of money Money creation by Commercial Banks		Measurement of national income by three methods. Meaning of money and money supply. process of credit creation by commercial banks
May	Unit-2 Money & Banking (to be Continued) The Central Bank and its Functions	Data Collection for Project work	Various functions of the central bank.
July	Unit-3. Determination of Income and Employment Unit-4 Government Budget and the Economy Unit 5. Balance of Payments B.O.P Account and B.O.P Deficit		AD and components, income determination and multiplier Meaning, Objectives, components of government budget.
August	Unit-5. Balance of Payment (to be Continued) Foreign Exchange rate-Meaning' Types & determination of Foreign Exchange rate Section B: Indian Economic Development Unit-6. Development Experience (1947-90) and Economic Reforms Since 1991 Ch-1. Indian Economy on the eve of Independence Ch-2. Five years Plan in India-Goals achievements Ch-3. Features Problems and Policies of Agriculture Ch-4. Strategy of industrial Growth (1947-90)		B.O.P, B.O.T, components of B.O.P account. B.O.P deficit Types of exchange rate, determination of exchange rate---- Indian economy under British rule- Agriculture and industrial sector, foreign trade, occupational structure, demographic conditions, infrastructure. Objectives of Indian planning Features problems and policies of Indian Agriculture

September	Unit-6. Development Experience (1947-90) and Economic reforms since 1991 Ch-4. Strategy of Industrial Growth (1947-90) IPR-1956 (to be Continued) Ch-5. India's Foreign Trade		Industrial policy, types and programmes., importance of foreign trade,
October	Unit-6 Development Experience (1947-90) & Economic Reforms since 1991 Economic reforms since 1991 or New Economic Policy Unit-7 Current Challenges Facing Indian Economy Ch-7. Poverty Ch-8. Human Capital Formation in India Ch-9. Rural Development	Project Work	Need for economic reforms, types and programmes of poverty, role of human capital formation in economic development, institutional sources of rural credit
November	Unit-7 Current Challenges Facing Indian Economy Ch-10. Employment & Unemployment Ch-11. Infrastructure Ch-12. Environment & Sustainable Development Unit-8 Ch-13. Development Experience of India, Pakistan & China – A comparative Study		Types and problems of employment, importance of infrastructure, strategies of sustainable development Development strategies of India, China and Pakistan

Syllabus for P1 : Section-A : Unit-1 : Ch-1 to 4
Syllabus for P2 : Section-A Unit-2 : Ch-5 & 6 Unit 3: Ch- 7 to 9
Syllabus for Half yearly : Section-A Unit-1 to 5 Section-B. Unit-6: Ch- 1 to 3
Pre-Board – I & II : Complete Syllabus

ACCOUNTANCY

Month	Name of the Topic	Learning Outcome
March	Not for Profit Organisation	<ul style="list-style-type: none"> Income & Expenditure Account and Balance Sheet
April	Fundamental of Partnership	<ul style="list-style-type: none"> Profit and Loss Appropriation Account Partners Capital Account Past Adjustment, Guarantee of Profits
	Change in Profit Sharing Ratio	<ul style="list-style-type: none"> Valuation of Good will Treatment of Good will , Accumulated Profits and Reserves
May	Admission of a partner (Upto Capital Adjustment)	<ul style="list-style-type: none"> Sacrificing Ratio Treatment of Good will Revaluation Account , Partners Capital Accounts, Balance sheet of the new Firm
July	Admission of a Partner (Capital Adjustment) Retirement of a partner	<ul style="list-style-type: none"> Adjustment of Capital Accounts Accounting Treatment of Goodwill Settlement of amount due to the Retiring partner
	Death of Partner	<ul style="list-style-type: none"> Calculation of Deceased partners share of profit and goodwill Deceased partner's Executor's Accounts
	Dissolution of Partnership Firm	<ul style="list-style-type: none"> Settlement of Accounts Preparation of Memorandum Balance Sheet
August	Company Accounts: Issue of Shares,	<ul style="list-style-type: none"> Types of shares, Accounting Treatment of Share Capital Transactions regarding issue of shares, forfeiture and re-issue of forfeited shares Presentation of share capital in the Balance sheet of the company.
	Issue of Debentures	<ul style="list-style-type: none"> Concept of Collateral Security, Interest of Debentures Different categories of Transaction related to issue of debenture Writing of Loss on Issue of Debenture
September	Redemption of Debentures	<ul style="list-style-type: none"> Redemption of Debentures by Lumpsum, Draw of Lots , Creation of Debenture Redemption Reserve

October	Analysis of Financial Statement	<ul style="list-style-type: none"> • Meaning Objective Limitations of Financial Statement Analysis • Major Headings and Sub-heading of Balance sheet as per the Schedule III of Companies Act 2013
	Cash Flow Statement	<ul style="list-style-type: none"> • Preparation of Cash Flow Statement using indirect method as per AS-III with given adjustment
	Ratio Analysis	<ul style="list-style-type: none"> • Computation of different types of Ratios
November	Ratio Analysis Tools for Financial Statement Analysis	<ul style="list-style-type: none"> • Computation of different types of Ratios • Preparation of comparative and common size Financial Statements

Syllabus for P1 : Not for Profit Organization , Fundamental of Partnership

Syllabus for P2 : Fundamental of Partnership, Change in Profit Sharing Ratio
Admission of a Partner, Retirement of a Partner, Death of a Partner

Syllabus for Half yearly : P1 + P2 + Dissolution of Partnership Firm, Company Accounts:
Issue of Shares , Issue of Debentures

Pre-Board – I : Complete Syllabus

Pre-Board – II : Complete Syllabus

Subject : Informatics Practices

Month	Name of the Topics	Activity	Learning Outcome
April	Ch. 7 : Web Applications Ch.-8 : MySQL Revision Tour	Web pages based on HTML tags. Use of various DDL and DML commands with predefined SQL functions. Database for project to be created.	Prepare web pages using HTML. Create, modify, delete databases and accessing selective data from database.
May	Ch. 6 : Data Connectivity	Java Applications to connect and manipulate MySQL database. Data connectivity applications to be developed for the project.	Develop Java applications with connectivity to MySQL database.
July	Ch. 9 : More on Databases & SQL Ch. 10 : Advanced DBMS Concepts Ch. 11 : IT Applications	Creation of database having multiple tables. Queries based on multiple tables. Development of more GUIs for project. Group discussion on various IT applications.	Define and process database transactions and accessing selective data from database using more than one table. Classification of websites as per their usage.
August	Ch. 3 : GUI Programming – A Review Ch. 4 :Basics of OOP Ch. 5: Advanced Programming Concepts	Applications based on various Swing Controls. Sample transaction evaluation.	Apply Object Oriented approach in developing Java applications.
September	Ch – 3 – 8,11	Revision	Recall topics done and apply knowledge and understanding to solve given questions.
October	Ch. 01 : Computer Networking	Designing networks using various topologies.	Familiarity with network types and devices with their applications.
November	Ch. 2 : Open Source Concepts	Preparation of list of OSS & proprietary software used in lab.	Classification of software. Purpose of developing OSS.
December	Pre-Board Exam I	-----	
January	Pre-Board Exam II	-----	

Syllabus for P1	Chapters – 7,8
Syllabus for P2	Chapters – 6,7,8,9,10
Syllabus for Half Yearly	Chapters – 3,4,5,6,7,8,9,10,11
Syllabus for Pre-board I & II	Chapters – 1 to 11

Physical Education
Class - XII

Month`	Name of the Topics	Activities	Learning Outcome
April	Unit – I Planning Sports Unit-II Sports & Nutrition	<ul style="list-style-type: none"> Physical Fitness (AAHPER) 60 m 600 m yard Run / Walk 	<ul style="list-style-type: none"> Meaning and all types of tournament, Draw Fixture specific sports programme
May	Unit – III Yoga & Lifestyle	<ul style="list-style-type: none"> Physical Fitness (AAHPER) Standing broad jump Shuttle run 	<ul style="list-style-type: none"> Asanas as preventive measure obesity all types of Yogasanas
July	Unit IV. Physical Education & Sports for CWSN (Children with Special Needs- Divyang) Unit – V Children & Sports	<ul style="list-style-type: none"> Physical Fitness (AAHPER) 60 m 600 m yard Run / Walk Standing broad jump Shuttle run 	<ul style="list-style-type: none"> Concept of Disabilities and Disorder Advantage of Physical Education Activity for children with special needs.
August	Unit – VI Women & Sports Unit-VII Test & Measurement in Sports	Skill of Athletics, Basketball	<ul style="list-style-type: none"> Postural Deformities
September	Unit VIII Physiology & Sports Unit IX Sports Medicine	Skill of Football, Handball	<ul style="list-style-type: none"> Effect on Body system
October	Unit X Kinesiology, Biomechanics & Sports Unit XI Psychology & Sports	<ul style="list-style-type: none"> Skill of Hockey, Kho Kho, 	<ul style="list-style-type: none"> Types of movement Newton’s Law of motion
November	Unit XII Training in Sports	<ul style="list-style-type: none"> Skill of Volleyball 	<ul style="list-style-type: none"> Types of methods of improving strength

Syllabus for P1 : Unit – 1 & 2
 Syllabus for P2 : Unit I – 1 , 2 , 3 , 4 , 5
 Syllabus for Half yearly : Unit - 1 to 7
 Syllabus for Pre-Board I & II : Unit – 1 to 12